



## ***The Commons N.S. Application Form for admission.***

### **Section 1: Student**

Name of Child: \_\_\_\_\_ Irish version of name: \_\_\_\_\_

Gender: \_\_\_\_\_ P.P.S. Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Nationality: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Religion: \_\_\_\_\_

Class child is to be enrolled in: \_\_\_\_\_ Starting Date: \_\_\_\_\_

Mother's Nationality: \_\_\_\_\_ Father's Nationality: \_\_\_\_\_

Will your child need additional support with the English Language (**please circle**): **YES** **NO**

Previous school and class or Playschool attended: \_\_\_\_\_

Medical & Allergy information: \_\_\_\_\_

\_\_\_\_\_

Child's Doctor's Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

#### **Emergency contacts (if both parents are unavailable)**

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

### **Section 2: Family**

Name of brothers/sisters in the school: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_

Address (at which child resides): \_\_\_\_\_

Name of Guardian/Carer if not parent (s): \_\_\_\_\_

Does any legal order under Family Law exist that the school should know of? \_\_\_\_\_

\_\_\_\_\_

Is it necessary for school reports, notice of meetings etc. to be sent to more than one address? Please give name, address and email of that person: \_\_\_\_\_

**Section 3: Parents/Guardians**

**Mother's Name:** \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Eircode: \_\_\_\_\_

Home No: \_\_\_\_\_

Mobile no: \_\_\_\_\_

Work Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Occupation: \_\_\_\_\_

\*\*\*\*\*

**Father's Name:** \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Eircode: \_\_\_\_\_

Home No: \_\_\_\_\_

Mobile no: \_\_\_\_\_

Work Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Occupation: \_\_\_\_\_

*Note: All forms must be completed in full and returned to the school along with a Birth Certificate and Baptismal Certificate. Thank you.*



Child's Name: \_\_\_\_\_

	YES	NO
Did your child attend the Early Intervention services? If so, please attach reports.		
Has your child ever had a psychological assessment?		
Has your child ever received a speech and language report? If so please attach report.		
Does your child have any health-related problems? (Allergies, epilepsy, diabetes, asthma, fainting, etc.? If yes, please give details.		
Does your child have any difficulties with hearing?		
Does your child have any difficulties with speech?		
Does your child have any difficulties with vision?		
Does your child have any issues socially or behaviourally that the school should know about?		
Any further information from the questions above or anything else we should know please write below:		
Do you give permission for your child to use the School Internet in accordance with the school Internet Policy?		
Do you give permission for your child to use an online platform for remote teaching and learning should the need arise? e.g. Seesaw/Google Classroom.		
Do you give permission for your child to go on school trips under teacher supervision?		
Do you give permission for your child to be photographed for school projects, local newspapers & school related activities?		
Do you give permission for your child's photograph and/ or work to be used on the school's website?		
Do you give permission for your child to attend Learning Support if the need arises? (Parents will be notified should it be recommended that their child would benefit from Learning Support).		
Annually the school is asked to provide information to the HSE to facilitate their work, immunisations, sight and hearing tests and dental appointments etc. and to the Parish Office for preparation for the Sacraments. Do you give permission for your child's details to be made available?		
Do you give permission for your child to be treated for minor accidents (e.g. cuts, grazes)?		
Do you give permission for your child to participate in the Relationships & Sexuality Education (RSE) Programme?		

	YES	NO
Do you give permission for your child's uniform to be changed by an adult member of staff in the presence of another adult in case of illness or toilet accident?		
We will endeavour to support and co-operate with the staff of the school:		

All information about The Commons N.S. is available on our school website [www.commonsns.com](http://www.commonsns.com)

1. I acknowledge that I have read and accepted the Code of Behaviour of The Commons N.S. Having discussed and explained same with my child I agree to abide by it. This policy is available on our school website under policies.
2. I have read the Enrolment Booklet that came along with this form: I understand and agree to adhere to it.
3. I understand that RSE and the Stay Safe Programme will be taught to my child and that anatomically correct wording is used at class appropriate level as laid down by the Department of Education.

I declare the above information to be correct and understand that it will be treated as confidential.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_





## Pupil Information required for Department of Education and Skills Primary Online Database

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are considered sensitive personal data categories under Data Protection legislation. Therefore, it is necessary for each pupil's parent/guardian to identify their child's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. All other information held on POD was deemed by the Data Protection Commissioner as non-sensitive personal data.

### To which ethnic or cultural background group does your child belong (please tick one)?

(Categories are taken from the Census of Population)

- |                            |                          |                            |                          |                               |                          |
|----------------------------|--------------------------|----------------------------|--------------------------|-------------------------------|--------------------------|
| White Irish                | <input type="checkbox"/> | Irish Traveller            | <input type="checkbox"/> | Roma                          | <input type="checkbox"/> |
| Any other White Background | <input type="checkbox"/> | Black African              | <input type="checkbox"/> | Any other Black Background    | <input type="checkbox"/> |
| Chinese                    | <input type="checkbox"/> | Any other Asian background | <input type="checkbox"/> | Other (inc. mixed background) | <input type="checkbox"/> |
| No consent                 | <input type="checkbox"/> |                            |                          |                               |                          |

### What is your child's religion?

- |                                   |                          |                                      |                          |                 |                          |
|-----------------------------------|--------------------------|--------------------------------------|--------------------------|-----------------|--------------------------|
| Roman Catholic                    | <input type="checkbox"/> | Church of Ireland (incl. Protestant) | <input type="checkbox"/> | Presbyterian    | <input type="checkbox"/> |
| Methodist, Wesleyan               | <input type="checkbox"/> | Jewish                               | <input type="checkbox"/> | Muslim(Islamic) | <input type="checkbox"/> |
| Orthodox (Greek, Coptic, Russian) | <input type="checkbox"/> | Apostolic or Pentecostal             | <input type="checkbox"/> | Hindu           | <input type="checkbox"/> |
| Buddhist                          | <input type="checkbox"/> | Jehovah's Witness                    | <input type="checkbox"/> | Lutheran        | <input type="checkbox"/> |
| Atheist                           | <input type="checkbox"/> | Baptist                              | <input type="checkbox"/> | Agnostic        | <input type="checkbox"/> |
| Other Religions                   | <input type="checkbox"/> | No Religion                          | <input type="checkbox"/> | No Consent      | <input type="checkbox"/> |

*I consent for this information to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.*

Signed: \_\_\_\_\_

Parent/Guardian

Date: \_\_\_\_\_

**Please complete this form and return to your primary school.** For further information on POD please go to the Department of Education and Skills' website [www.education.ie](http://www.education.ie)





## Pupil Information required for Department of Education and Skills Primary Online Database

The Department of Education and Skills is developing an electronic database of primary school pupils called the Primary Online Database (POD) which will involve schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database will allow the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Maiden Name, Address, Date of Birth, Gender, Nationality, whether one of the pupil's mother tongues is English or Irish, whether the pupil is in receipt of an Exemption from Irish and if so the reason for same, whether the pupil is in receipt of Learning Support and if so the type of learning support, whether the pupil is in a Mainstream or Special Class. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background.

**In order to assist with the gathering of data please complete page one and two of this form in CAPITAL LETTERS and return to the school.** This form will be retained by the primary school.

Teacher/Class Name \_\_\_\_\_

Standard

Junior Infants ☐ Senior Infants ☐ First Class ☐  
Second Class ☐ Third Class ☐ Fourth Class ☐  
Fifth Class ☐ Sixth Class ☐

Pupil Forename: \_\_\_\_\_

Pupil Surname: \_\_\_\_\_

Birth Cert Forename (if different from name above) \_\_\_\_\_

Birth Cert Surname (if different from name above) \_\_\_\_\_

Pupil Address \_\_\_\_\_

PPSN of Pupil \_\_\_\_\_

\_\_\_\_\_ Mother's Maiden

\_\_\_\_\_ Name \_\_\_\_\_

Eircode: \_\_\_\_\_ Date of Birth \_\_\_\_\_

County \_\_\_\_\_

Nationality \_\_\_\_\_ Gender Male Female

'Is one of the pupil's mother tongues (i.e. language spoken at home) Irish or English?  
Yes No